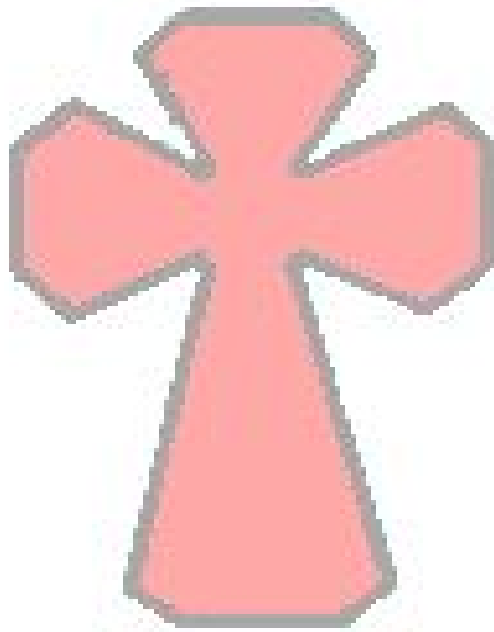


# **RIVER VALLEY TRES DIAS**



## **Team Manual**

**RIVER VALLEY TRES DIAS  
TEAM MANUAL  
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## DE COLORES

De Colores, de Colores the fields love to dress in all during the springtime.  
De Colores, de Colores the birds have their clothing that comes every season.  
De Colores, de Colores the rainbow is vested across the blue sky.  
De Colores and so must all love be of every bright color to make my heart cry. *(repeat)*

Sing the rooster. Sing the rooster with his kiri, kiri, kiri, kiri, kiri.  
And the cluck-hen. And the cluck-hen with her cara, cara, cara, cara, cara.  
And the babe-chicks. And the babe-chicks with their pio, pio, pio, pio, pi.  
De Colores and so must all love be of every bright color to make my heart cry. *(repeat)*

## MEAL BLESSING

Bless our friends, bless our food.  
Come, O Lord, and sit with us.  
May our talk glow with peace,  
Bring your love to surround us.

Friendship and peace, may it bloom and grow,  
Bloom and grow forever.  
Bless our friends, bless our food,  
Bless our dear land forever.

## THE THANKSGIVING

Hear our thanks, Father God.  
Thanks, O Son, for being with us.  
Thanks for words giving peace,  
Urging love strong, sincere.

Friendship and peace, let it bloom and grow,  
Bloom and grow forever.  
Thanks for friends, thanks for food,  
Thanks for freedom, Dear Father.

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## GENERAL INSTRUCTIONS

### ALL CHAS

- On Thursday, be in your section area at the time designated by your section head cha.
- You are expected to be at the Thursday night reception dinner. Dorm chas be ready to take candidate to the dorms to prepare their beds.
- Your section head cha should always know where you are. Do not leave your area.
- You are not on the weekend for your own blessing, but to be a blessing to others. Your blessing will come through serving others.
- All chas (with the exception of the Professors and Rollistas) are to help serve the candidates in any way. No candidate should ever get something for himself/herself. Also, they should not go off by themselves, but be sensitive . . . someone may just need a little space.
- Don't make a big deal if a candidate needs to use the restroom at an unscheduled time.
- Chas should go last in any activity—have a servant's attitude.
- Be an example for the candidates: when the bell rings, respond quickly; be silent during the spiritual retreat (Thursday night); be quiet and meditative in the chapel.
- Always be available to help out other section areas with your section head's permission.
- Do not ask special favors of other chas.

### BUDGETS

- Each rector sets his own budget from an amount of money designated by the RVTB Board of Directors. The rector is given a guideline for spending this budget. All decisions about the expenditure of this budget are solely the rectors.

### CHAIN OF COMMAND / LINE OF AUTHORITY

- The line of authority on the weekend is as follows: (1) Section Head Cha, (2) Assistant Head Cha, (3) Head Cha, and (4) Rector. Even the Spiritual Directors are under the Rector's authority, with the exception to the chapel visits.
- All chas are under the direction of the Head Cha or Assistant Head Cha on the weekend. Please do what he/she asks. If a problem arises, go to your section head. Also, if what you are asked to do will take you away from your section, please let your section head know.

## **CHANGES / DECISIONS**

- There will be things done and said with which you may disagree. Your opinions and suggestions are valued and welcomed as our plans are formulated. However, once a decision has been made, your leaders expect your full support.
- Make a note of all suggestions or changes you would like to see during the weekend. You can always make the suggestion at the team critique/evaluation meeting after the weekend.

## **CHAPEL**

- Team members are certainly welcome to attend chapel, but if seating is limited, be sure to leave that space for candidates and Rollo Room team (unless otherwise planned).
- For the Saturday morning chapel, where communion is shared in pairs, it is preferable to have team members attend the chapel service and sit on the front rows, to be an example for the candidates.
- Please do not come into the chapel after the doors have been closed.

## **CLOSING**

- Have your service area picked up, packed up, and cleaned before going to Closing on Sunday. (See the set-up and take down list in your job description.) Do not leave your section before checking with your section head.
- The weekend is not over yet. Sit with your section during closing.

## **COMMUNION**

- Spiritual Directors may provide communion daily for sections not participating in Chapel. They will meet in the Rollo Room before the start of the day.

## **DENOMINATIONS**

- Please show appreciation and respect for different denominations. No bashing.
- Debating various church dogmas is very distracting from the focus of the weekend and should be avoided.

## **DISHES AND OTHER ITEMS**

- Label anything that you wish to be returned to you (dishes, bowls, tables, decorations, etc.) Unlabeled items may be thrown away.

## **DORM**

- You are responsible for your own bedding and luggage on Thursday, not the Dorm chas.
- Essential oils, diffusers, Scentsy, etc. will not be permitted in the dorms. You may bring non-scented air purifiers and fans but be considerate of those with allergies when it comes to scents.
- Make sure your dorm is clean when the weekend is over. Remove your bedding and place in a pile in the commons room of the dorm.

## **FEES**

- Your team fee is part of your sacrifice and service on the weekend. Your fee needs to be paid by the third team meeting. If you have an issue or are in need of a scholarship speak to the head cha asap.

## **HUGS**

- Avoid hugging until after Saturday morning chapel. This includes Thursday night Sendoff.

## **LEAVING CAMP**

- No team member is to leave the camp during the weekend.
- The Gofer cha leaves only when specifically asked by the Assistant Cha, Head Cha, or Rector.

## **LINE THE WALKS**

- Chas will line the walk as directed by the Assistant Head Cha, Head Cha, or Rector. Check the timeline for specific times to line the walks.
- If it is dark, you will need a flashlight. If it is raining, you will need an umbrella. Think ahead . . . bring these with you early instead of having to run back to the dorm.
- At certain times of lining the walk please be reverent, in prayer, and silent.

## **MEALS**

- Chas should help the Kitchen Chas carry trays for the candidates. Have a servant's attitude.
- Make it a point to sit with someone different, preferably a candidate, at each meal.

## **OPPOSITE SEX**

- Dorm Chas should be present to assist those in the dorm for the Serenade.

- No female, even the wife of a spiritual director, is to enter the Spiritual Director's room during the weekend (this includes Palanca Chas). Knock on the door and hand things in. If no one is there, find a Spiritual Director elsewhere and deliver any items then.
- Any time a husband and wife are in the same room on a weekend (i.e., serenade, spiritual directors), they are not to touch each other or go off into a corner to talk. The husband and wife roles are set aside during the weekend to focus on the candidates and to avoid distracting them.

## **PALANCA**

- Palanca is to be clearly labeled and separated. It is suggested that a palanca letter be attached if not individually labeled. If you want extras returned mark it on the bag or letter. Pick it up in the palanca room **before** closing.
- Anything on a string or ribbon should be put into individual baggies for easier distribution.
- Palanca will not be given out unless there is enough for everyone.

## **PRAYER**

- Pray for this team and this Tres Dias. Support this effort with your prayers for all who play a part.
- You may be asked to pray for and with a Rollista during the weekend (prayer palanca). A prayer palanca sheet will be posted in your section so you can see the time you will be pulled for prayer.

## **PRACTICE ROLLOS**

- The practice Rollo should be given in the same manner as it will be given on the weekend.
- The Rector, Head Cha or Assistant Head Cha should read the Rollo summary prior to each Rollo and hand out critique sheets. All team should participate in the critique process.

## **PROBLEMS**

- If you have a problem with a team member which you cannot handle, go to your section head first. He/She, in turn, will go to the Assistant Head Cha if more information or instruction is needed. (See chain of command.)
- There can be no room for conflict among us. Anyone harboring dissent will not make a meaningful contribution to our efforts.

## **RECTOR**

- The Rector is the ultimate authority on the weekend. He/She will consult with the Back Up Rector on matters in which assistance is needed.
- Allow the rector to be first to leave the Rollo Room and Chapel.

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## **ROLLO ROOM**

- Please, no visiting, writing palanca letters, sleeping, or distracting behavior in the Rollo Room during Rollos or Decuria.
- If there is a talk you want to hear on the weekend and you are serving in another section, check with your section head before going to the Rollo room to make sure you are not needed at that time. Please return to your section after the talk is over.
- Please do not come into the Rollo Room after the doors have been closed.

## **SEND-OFF**

- Mingle with the candidates. Do not congregate in corners with other team members.
- Silent Professors and Rollistas are to have a low profile.

## **SETUP AND TAKE-DOWN**

- Each section head cha is responsible for the unpacking and repacking of their section. Because we often can leave supplies in place between the men and women's weekends, some things may already be unpacked for setup of the women's weekend. Everything will need to be packed after the women's weekend.
- Weekend team members will be available to load and unload the storage boxes and to deliver them to the designated section area. The take-down team is not responsible for packing any boxes or taking inventory. Everything must be ready for the take-down team to take to storage.

## **SMOKING**

- Smoking is forbidden inside the buildings at the camp.
- On each weekend, designated smoking areas will be assigned outside.

## **SILENCE**

- Strict silence of chas is strongly requested, especially in the proximity of the candidates, during Thursday evening time of silence and Friday morning chapel.
- Also, there are times when candidates are instructed to follow the rector, in silence, to the chapel. During those times, please be silent if you are lining the walks.

## **TEAM BOOKS**

- This team book is the property of River Valley Tres Dias and is provided to each team member as a resource of information for RVTD Weekends.
- By agreeing to serve on a team, you are agreeing to care for this team book and return it to the rector or his/her designee on the weekend.



## **TEAM MEETINGS**

- Team meetings are vital for training and building unity among the team members. Attend all team meetings. Let your section head or Head Cha know if you cannot be there. Follow up after a missed meeting to find out any instructions or information you may have missed.
- If you are unable to support this team by being on time and by freely participating for any reason, now is the time to let the Rector know.
- Participate fully with your section in preparation for the weekend.
- Anything that goes on in team meetings is for team members only. Each of you is expected to keep these matters confidential and strictly between those on the team.
- During the weekend, team meetings will be held each night after candidates go to bed. These meetings are required for all section heads (or a designated substitute) and all chas are strongly encouraged to attend. In addition to discussing special issues of the day, or plans for the next day, the team will pray for Rollistas.

## **TELEPHONES and ELECTRONIC DEVICES**

- Do not expect to use the telephone for personal reasons.
- The section heads will need to have their phones for texting with other sections.
- Do not bring cellular phones, pagers, beepers, radios, TVs, etc. to the weekend. This is a cloistered weekend. Leave thoughts of home and work behind.

## **WEARING THE CROSS**

- You may wear your Tres Dias cross on Friday afternoon after the Piety Rollo with the exception of unrevealed Silent Professors and unrevealed Rollistas.
- The Rector may instruct the chas to wait until Saturday chapel to wear crosses.

## BRIEF DESCRIPTION OF COMMUNITY WEEKEND EVENTS

Set-up	Thursday AM	Team sets up at the camp.
Communion is served.		
Send-off	Thursday	Arrive at the camp and report to Section Head. Sendoff occurs once candidates have arrived.
Serenade	Saturday	Meet and practice at designated location. Serenade.
Take-down	Sunday	Take-down Team begins loading
Closing	Sunday	Arrive at the camp—the closing soon follows.

### SET-UP

- Section Heads and Team should be there. Set-up is part of your weekend team commitment.
- Anyone else who can be of help is encouraged to assist. When there are many helpers, the work will move faster. (No children please.)
- Section Heads should check their area, time line and job descriptions.
- Prepare and set up your area according to the job description and/or section head specifications (may need to consult the time line).
- Team may make their beds and drop off luggage.

### SEND-OFF

- Anyone who has attended a Tres Dias or similar weekend may attend.
- The community observes communion after the candidates and team leave.

### SERENADE

- Anyone who has attended a Tres Dias or similar weekend may attend. No children please.
- If you are a married person and your spouse is a candidate on the weekend, you are not allowed to attend.
- Get there early for fellowship, instructions, practice songs and communion.

### CLOSING

- Anyone who has attended a Tres Dias or similar weekend may attend.
- If your spouse is a candidate on the weekend, you are strongly encouraged to attend.

### TAKE-DOWN

- Section Heads and Team clean up and take down their area. Everyone is encouraged to help.
- All Head Chas make sure their section is ready when the Take-Down Team arrives.
- The Team is not finished until *everything* is put away.

## TEAM CHECKLIST

- \_\_\_\_\_ \$150.00. Make checks payable to *River Valley Tres Dias*. Place cash in an envelope and write your name, date, and amount on the outside of the envelope. Give to the Assistant Head Cha by due date decided upon.
- \_\_\_\_\_ General Palanca Letter (similar to the one in your *Team Manual*). Give to assigned person—usually Assistant Head Cha or Head Cha, by due date decided upon.
- \_\_\_\_\_ Individual palanca letters to the candidates. Do not write candidate names on envelopes or in letters until the weekend when there is a final candidate list.
- \_\_\_\_\_ Palanca—deliver to Palanca room labeled appropriately. If palanca is for the kitchen, please deliver to the Kitchen team. Counts below do not include prayer team, since that number varies from weekend to weekend.  
       \_\_\_\_\_ 30 candidates      \_\_\_\_\_ 80 team      \_\_\_\_\_ 110 kitchen      \_\_\_\_\_ 6 rolo room tables
- \_\_\_\_\_ Notes to any Rollistas to be read before they give their Rollos. Label it appropriately with the name of the Rollo and the Rollista.
- \_\_\_\_\_ Notes to any team members to be put on their bed or in their palanca bag. Deliver to Palanca.
- \_\_\_\_\_ Food for send-off meal. Don't forget to label your dishes if you want them back. See the Kitchen team.
- \_\_\_\_\_ Weekend supplies:  
       \_\_\_\_\_ clothes (comfortable shoes and clothes & no short-shorts)  
       \_\_\_\_\_ meds, ear plugs, etc.    \_\_\_\_\_ towels    \_\_\_\_\_ toiletries    \_\_\_\_\_ flashlight    \_\_\_\_\_ umbrella  
       \_\_\_\_\_ cross    \_\_\_\_\_ *Pilgrim's Guide*    \_\_\_\_\_ Other
- \_\_\_\_\_ Prayer bell/bracelets you have used as a reminder to pray for your candidate.
- \_\_\_\_\_ Team book/manual and any supplies needed for your area. (Label all items you want back.)
- \_\_\_\_\_ Copy of your Rollo (Rollistas and those who have previously given a Rollo).  
       Give hard copy to Head Cha **before** the weekend.
- \_\_\_\_\_ A heart full of love, sacrifice, grace and unity ready to serve.

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## PALANCA

### WHAT IS PALANCA?

Palanca is leverage. It is a small gift or a note of encouragement.

### HOW MUCH SHOULD I MAKE?

- Candidates only 30
- Team only 80
- Rollo room tables 6 (candidates and professors only)
- Kitchen 110

### TO WHOM CAN I GIVE PALANCA?

- Candidates. Not an individual candidate. If you make or give palanca to a candidate, you must give every candidate the same thing.
- Rollistas. A note of encouragement or some type of palanca if you wish to do so.
- Your spouse if he/she is working the weekend.
- Sponsors wishing to give palanca to a candidate may do so on the way home after closing.

While you can give palanca to individual team members, the rector, or the spiritual directors, please remember that the weekend is for the candidates and that is where the primary focus should be.

### OTHER CONSIDERATIONS

- It is always good to make a few extra palanca, just in case something gets broken. If the palanca is even one short it will not be distributed.
- Please label all palanca with the number of palanca, where you want it to go (i.e., kitchen, Rollo room, bed, table, etc.), and when it should be delivered.
- If you are using reusable containers that you want returned to you, clearly indicate that.
- Palanca is to be clearly labeled and separated. (It is suggested that a palanca letter be attached if not individually labeled.)
- Prayers and palanca letters of encouragement for Rollistas are appreciated because the practice Rollos and those given on the weekend are mentally and physically strenuous.
- Anything on a string or ribbon should be put into individual baggies for easier distribution.

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## DIFFERENT KINDS OF PALANCA

- **Letters for any candidates you are sponsoring** – Husband, wife, children, parents, brothers, sisters, friends, pastor, etc. Be creative and resourceful; try to find an old friend or distant relative.
- **Oven palanca** – Food brought to serve throughout the weekend and to serve the serenaders.
- **General Palanca letter** – Letter to be placed on the walls during the weekend. This should be a written letter from you to all the candidates as an encouragement. This letter is introduced by the spiritual director with other letters from other communities during the *Divine Aid* Rollo. This is the first palanca introduced on the weekend.
- **Palanca letters to candidates (and team)** – These letters should be alphabetized by last names and given to Palanca Chas. Some of these can be written before the weekend, while some you won't be able to write until you have met someone. The weekends are busy, so try to get as many done before the weekend as possible.
- **Table palanca for the Rollo Room** – Candy, fruit baskets, food, book marks, etc. Make sure you have labeled how much palanca there is and where it is to go (i.e., candidates/professors only, candidates'/professors' tables plus rector table, etc.)
- **Bed palanca for candidates** – Some examples are Scriptures, disposable razors, soap, lotion, small crafts, candy. There must be enough for all 42 candidates. (It is always a good idea to send a few extra, just in case one gets broken.)
- **Rollista palanca** – This is a letter of encouragement to the Rollista that is put on their bed before their Rollo. This is cherished by the Rollistas because they are usually nervous and need the encouragement. You can also write a short note of encouragement for the practice Rollo as well. It is customary for a spouse or reunion brother/sister to also provide a boutonniere or corsage for the Rollista.
- **Banner palanca** – The banner is a visual of the theme of the weekend. If you would like to help work on or contribute financially to the weekend's banner, let the Head Cha know.
- **Prayer palanca** – Team members will be called on during pre-weekend team meetings and on the weekend to pray during the presentation of the Rollo. The Rollos during the practice or on the weekend are mentally and physically strenuous. Your prayers are needed and appreciated.

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## ROLLO PRAYER PALANCA

Rollo Prayer Palanca is one of the greatest blessings you will receive at this Tres Dias weekend. The Prayer Palanca Team and the Rollista will join one of the Spiritual Directors in the chapel (or alternate chapel). Here, they will offer a short prayer for the Rollista, the Rollo about to be given, and the candidates who are about to hear it. The Rollista and the Spiritual Director will then leave for the Rollo Room. From the time they leave until they return to the chapel, you and your prayer partner will be in prayer for them.

Praying can be done in many ways; however, remember to be yourself and pray as if you were in church, at home, or driving in your car. You may choose to pray aloud or silently. It is the prayer from your heart that matters. During this time, you are conversing with the Lord Jesus.

In addition, there may be a poster set up in the chapel with the names of the candidates by table. There may also be a list of the team members. Pray as the Holy Spirit directs.

You may choose to kneel, to sit, or whatever you feel comfortable doing. People with problems, such as back pains, have stood or walked while praying. Don't miss the blessing because of physical problems. The Lord will be with you the whole time. Praying and feeling the Holy Spirit's presence provides you with a time of communing with our Heavenly Father, speaking to Him about the weekend, interceding for the candidates, and allowing Him to speak to you. If you have a prayer partner, you may develop a common bond.

Before you know it, your time will be up and the Rollista and the Spiritual Director will return. You will have a prayer of thanksgiving, giving thanks to our Father for the message through the Rollo. Normally, the Spiritual Director will close the Prayer Palanca time.

## GENERAL PALANCA LETTER

General Palanca letters are read during the Spiritual Director's *Divine Aid and the Holy Spirit* Rollo on Friday afternoon after Palanca is introduced. It is called a "general" palanca letter because it is one letter which you write to the entire group of candidates.

The Spiritual Director chooses a few of these letters which he reads aloud during his Rollo. Then all of the letters are posted on the Rollo room wall for the candidates to read.

All team members are to write a general palanca letter. (Professors are not to sign this letter to avoid being revealed before they have given their Rollo. Use a general designation such as, "Your brother or sister in Christ.")

**GENERAL PALANCA LETTER**  
(SAMPLE ONLY)

RVTD # 00

Dear Sister or Brother in Christ,

What a pleasure it is to be able to serve you on this Tres Dias weekend. I am honored that God would allow me this privilege.

It is a wonder to watch our Father at work in all of your lives as He touches you with His love. It has been my prayer for many weeks that His perfect will would be accomplished in you during this Tres Dias weekend. I trust that He has prepared your hearts to receive all that He has planned for you during these three days. Be open to Him. Receive His love. Yield your will to His will that you may be made perfect in Christ.

As the weekend progresses, you will see more and more just how much you are loved, by God and by all of us who are serving Him by serving you. We are here for one reason: That you might experience his love in a greater dimension than you have ever known before.

To God be all glory and honor and power forever.

In Jesus' love,

Your Signature  
Your Team Position

**VARIOUS ENVELOPES FOR PALANCA LETTERS**

(SAMPLE ONLY)

<div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>From: Wife</p> <p><b>JOE DOE</b></p> <p>Candidate</p> </div>	<div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>From: Friend or Family</p> <p><b>JOE DOE</b></p> <p>Candidate</p> </div>	<div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>From: Team</p> <p><b>JOE DOE</b></p> <p>Candidate</p> </div>
<ul style="list-style-type: none"> <li>• Sponsor</li> <li>• Tres Dias</li> <li>• Sponsor</li> <li>• Sponsor</li> </ul>	<div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>From: Husband</p> <p><b>JANE DOE</b></p> <p>Team</p> </div>	<div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>From: Team</p> <p><b>JOE DOE</b></p> <p>Team</p> </div>

## WHOM SHOULD YOU SPONSOR

- Begin in *prayer*.
- Tres Dias is designed for *Christians*.
- Tres Dias is not for everyone.
- Those whom you should consider inviting:
  - Unchurched believers who are potential church members
  - Dependable church members
  - Less active church members
  - Church leaders
  - Unchurched Christians who are hungry for “something more”
- The following are *not* ideal candidates and you should not sponsor such a candidate without much prayer and sound Christian counsel from the Community Spiritual Director.
  - Non-Christians (persons who have no relationship to Jesus Christ’s church)
  - Persons undergoing a severe emotional crisis requiring professional counseling
  - Persons who repeatedly decline to make a weekend after being invited
  - Persons looking for another “spiritual high” or another experience to help them “arrive”
  - Persons living in a non-Christian lifestyle

## HOW TO SPONSOR

- Start early (three to six months before the weekend).
- Consider making your invitation a special occasion.
- Avoid “spooking” with unnecessary secrecy, but save the surprises.



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## SPONSOR RESPONSIBILITIES

Your sponsorship begins on your knees and ends on your knees. It is very important to seek God's wisdom as a Tres Dias sponsor. It is more than asking, signing in, and picking up your candidate. Sponsorship is praying, serving, and encouraging your candidate before, during, and after the weekend. It involves a sacrificial commitment by you on behalf of another. Good sponsorship is an integral part of the Tres Dias experience.

### BEFORE THE WEEKEND

- Pray for your candidate
- Discuss general weekend topics with your candidate. Answer questions honestly and with as much information as you can give without revealing the surprises.
- Plan when you will pick up your candidate to bring them to the weekend.
- Explain to the candidate's family about Palanca letters. **THESE ARE AN IMPORTANT PART OF THE WEEKEND.**
- Discuss the weekend fee with your candidate, unless you are paying his/her fee as a blessing.
- Stay with your candidate through "Send-Off."
- Be an encourager and helper to your candidate.

### DURING THE WEEKEND

- Pray for your candidate
- Check on the candidate's family.
- Ensure that the candidate's family knows how to contact you for emergencies.
- Family palanca is a good idea.
- Attend the Serenade and encourage other community members to attend.
- Be there for Closing; it is your responsibility to get them home. Make sure your candidate leaves the weekend with all of his/her belongings.

### AFTER THE WEEKEND

- Continue to pray for your candidate.
- Help your candidate find a reunion group.
- Bring your candidate to their first Sequela.
- Help your candidate to sponsor others.
- Seek ways to help your candidate grow in their Christian walk.

**SPONSOR REQUEST FOR PALANCA LETTER***(SAMPLE ONLY)*

Date

Your Address  
City, State ZipDear Friends and Family of (First and Last Name of Candidate),

(Name) will be attending a Christian renewal weekend during (date of weekend) called "Tres Dias" which means "three days" in Spanish. Because the weekend is a time of renewal and encouragement for attendees, a **Surprise** mail delivery will be made to each one.

Would you consider taking just a few minutes to write candidate a note, letter, or card? He/she would receive it **BY SURPRISE**. The message can contain whatever you might like to tell candidate that will encourage him/her, or something that would be special to him/her, or what he/she has meant to you in your life. You can be sure that he/she will be grateful.

Because this is a **Surprise**, please send your letter to their sponsor:  
Candidate's Name  
c/o Sponsor's Name  
Sponsor's Address

If you prefer, you may e-mail your letter to (your email address), and I will put it in a sealed envelope to be given to him/her on that weekend.

If at all possible, I would like to receive your letters by (a certain date). Please don't hesitate to call me at (phone number) or email me if you have any questions.

Thank you so much for taking the time to do this. I think hearing from you will mean a great deal to (candidate).

God bless,

Your Name

## TRES DIAS WEEKEND SUMMARY

### THURSDAY

Send-off/Banquet  
 Talk Rector's talk  
 Meditation "Know Thyself"  
 Meditation "The Prodigal Son"  
 Silence

### FRIDAY

Meditation "Three Glances of Christ"  
 Breakfast  
 Rollo **Ideals** (15 minutes)  
 Rollo **Grace** (40 minutes)  
 Lunch  
 Rollo **The Church** (20 minutes)  
 Rollo **The Holy Spirit** (palanca introduced) (30 minutes)  
 Rollo **Piety** (key talk of the weekend) (40 minutes)  
 Dinner  
 Decuria Poster review

### SATURDAY

Meditation "The Figure of Christ" (with abrazos)  
 Breakfast  
 Rollo **Study** (20 minutes)  
 Rollo **Sacred Moments of Grace** (60 minutes)  
 Chapel "The Crucifixion Story"  
 Lunch  
 Chapel Table "We" prayers  
 Rollo **Action** (20 minutes)  
 Rollo **Obstacles to Grace** (30 minutes)  
 Rollo **Leaders** (25 minutes)  
 Dinner  
 Serenade  
 Chapel Forgiveness ceremony  
 Decuria Poster review (Optional)

### SUNDAY

Breakfast  
 Meditation "Christ Message to the Pescadore"  
 Chapel Petition communion  
 Rollo **Environments** (20 minutes)  
 Rollo **Life in Grace** (25 minutes)  
 Service Cards Table "We" prayers  
 Lunch  
 Rollo **Christian Community in Action** (20 minutes)  
 Rollo **Group Reunions** (20 minutes)  
 Rollo **Living the Fourth Day** (the Rector's talk) (20 minutes)  
 Talk Spouse's talk  
 Letters Distribution of palanca letters  
 Chapel Distribution of crosses  
 Closing

**ESSENTIALS and NON-ESSENTIALS**

Essential		Not Essential
Three days (72 continuous hours)	Cloistered weekend	Serenade
Lay led	Period of silence	Nailing to the cross
All denominations involved	Chapel visits	Joke sessions
Active clergy participation	Communion each full day	Skits
Not a service organization	Fifteen talks – in sequence	Kitchen humor
Non-profit	Table discussion after each rollo (except Fourth Day talk)	Posters
Candidate sponsored for all phases of weekend	Well prepared closing	Send off
Men and women on separate weekends	Encourage reunion groups	Palanca
Team meets prior to weekend to promote community, receive instruction in dynamics and critique all rollos	Sequelas (preferably monthly)	

**ESSENTIAL CHARACTERISTICS OF THE TRES DIAS WEEKEND**

Witness	<b>NOT</b>	Revival meeting
Group dynamics	<b>NOT</b>	Group therapy
Theological instruction	<b>NOT</b>	Doctrine
Period of silence	<b>NOT</b>	Retreat
Renewal	<b>NOT</b>	Necessarily conversion
Encounter with the Holy Spirit	<b>NOT</b>	“Charismatic” movement
Tool of the Lord	<b>NOT</b>	End in itself

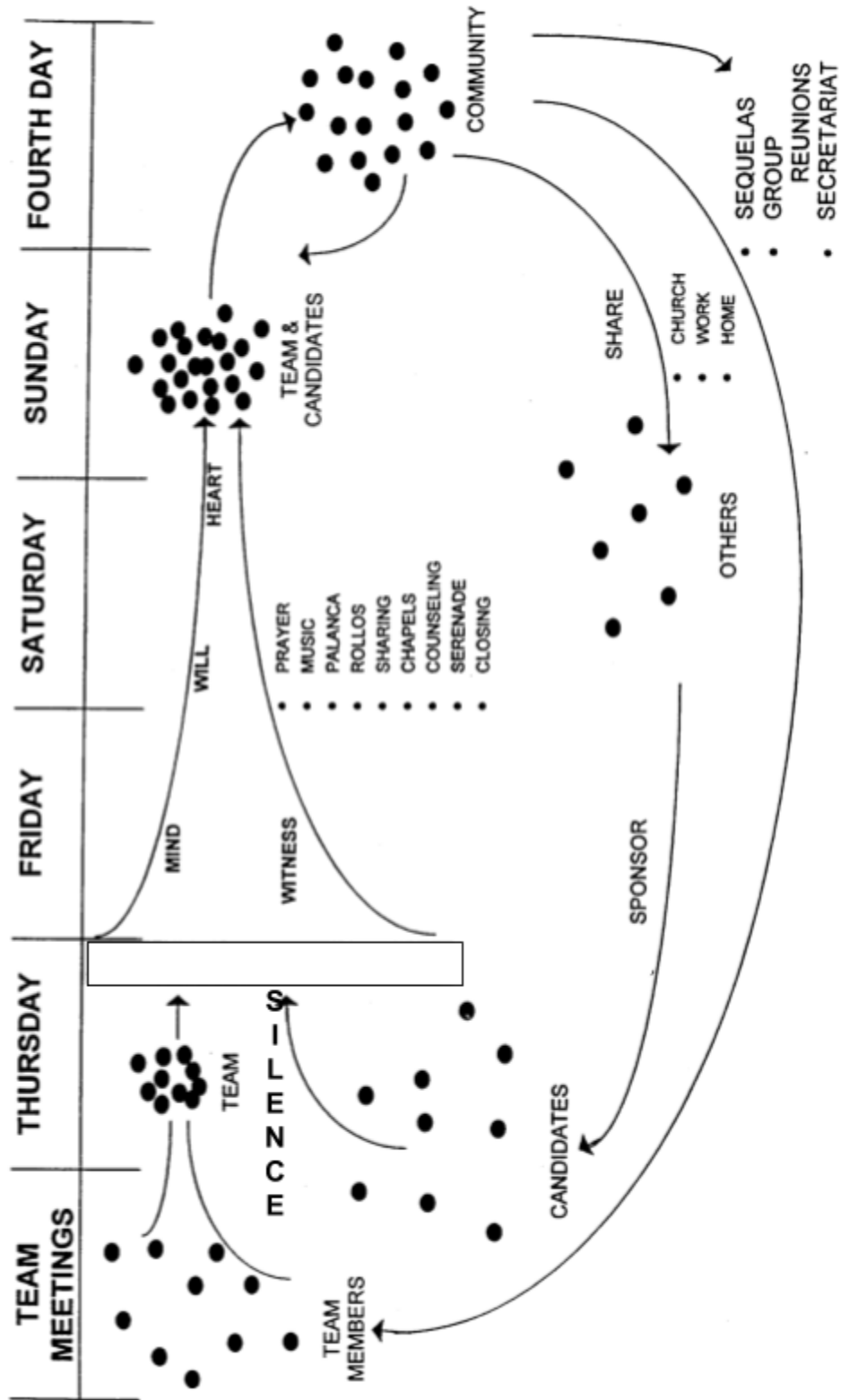
**RELATIONSHIP BETWEEN LAY TALKS**

(The amount of personal witness increases each day.)

	FRIDAY Focus — Individual	SATURDAY Focus — Action	SUNDAY Focus — Community
<b>1st ROLLO</b> 1. Appeals to the <i>mind</i> . 2. Contains a <i>small</i> amount of witness.	<b>A</b> <b>M</b> Ideals	<b>A</b> <b>M</b> Study	<b>A</b> <b>M</b> Environments
CLERGY TALK	<b>O</b> <b>U</b> Grace	<b>O</b> <b>U</b> Sacred Moments of Grace	<b>O</b> <b>U</b> Life in Grace
<b>2nd ROLLO</b> 1. Appeals to the <i>will</i> . 2. Contains a <i>moderate</i> amount of witness.	<b>T</b> <b>O</b> The Church	<b>T</b> <b>O</b> Action	<b>T</b> <b>O</b> Christian Community in Action (C.C.I.A.)
CLERGY TALK	<b>F</b> <b>W</b> The Holy Spirit	<b>F</b> <b>W</b> Obstacles to Grace	<b>F</b> <b>W</b>
<b>3rd ROLLO</b> 1. Appeals to the <i>heart</i> . 2. Contains a <i>high</i> amount of witness.	<b>I</b> <b>N</b> Piety	<b>I</b> <b>N</b> Leaders	<b>I</b> <b>N</b> Reunion Groups
<b>RECTOR TALK</b> 1. Appeals to <i>perseverance</i> .	<b>E</b> <b>S</b>	<b>E</b> <b>S</b>	<b>E</b> <b>S</b>
	<b>S</b> <b>-</b>	<b>S</b> <b>-</b>	<b>S</b> <b>-</b>
	<b>M</b>	<b>M</b>	<b>M</b>
	<b>A</b>	<b>A</b>	<b>A</b> Living the Fourth Day

2. Contains a <i>high</i> amount of witness.	L L	R A T E	
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THE TRES DIAS METHOD



NORTH TEXAS TRES DIAS  
(Thanks to Steve Boyd MCTD)

NORTH TEXAS TRES DIAS

January 30, 1998

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## MEDITATION

Come, Holy Spirit, fill our hearts and kindle them in the fire of your love. Send forth Your Spirit and they shall be created. And You shall renew the face of the earth.

O God, who by the light of the Holy Spirit, instructs the hearts of the faithful, grant that by the same Holy Spirit we may be truly wise and ever rejoice in His consolation, through Christ our Lord. Amen.



I believe, Lord, that You are here present. Although my eyes do not see you, my faith senses You. Take any stray thoughts from my mind. Make me understand the truths that you wish to teach me in this meditation. Let me make up my mind to put them into practice. Your servant is listening; speak, O Lord, to my soul.

We give thanks, Lord God Almighty, for all the benefits You have given us. To You who live and reign forever and ever. Amen.